



HORNBY HIGH SCHOOL

Board of Trustees

By GoogleMeet

MINUTES OF MEETING HELD ON

Date: Monday 1 August 2022

Time: 5.45pm

Present: Mrs K Banks (Chair), Mr R Sutton (Principal), Ms P Devine (Parent Trustee - lateness), Miss A Taylor (Staff Trustee), Mrs D Sullivan (Parent Trustee - lateness), Mrs R Jackson (Parent Trustee), Mr S Evans (Parent Trustee), Miss S Meduric (Student Trustee)

In Attendance: Mrs J Bykerk (Minute Secretary)

A warm welcome was extended to everyone.

Karakia - All Board members

Presentation: CCC Roading - Kiran, Hannah, Gemma 6.00pm

Presentation re consultation for road changes on Waterloo Road to enhance safety. A video had been made a couple of years ago from Hornby High School students and a deputation was made to a planning team from the Council. Staff and students feel that crossing the road is unsafe for students especially with the volume of heavy vehicles using Waterloo Road. A plan has been created to hopefully address concerns raised by the students which would see extending the island in the middle of the road, providing speed humps. They will also be looking at dropping the speed limit to 30km but not part of this consultation.

The Principal advised that a meeting had been held with a couple of planners, senior students and Jimmy Chen a couple of years ago. The students said they were not worried about the trucks because they were professional drivers, they said it is the private motor cars that are a threat with pulling out, double parking, u turns and parking on double yellow lines.

There will be limited all day parking available along the roadside. Felt there was not enough P3 parking - advised this was standard across all schools for pick up drop off from a timewise point of view. There will also be enforcement from Police. Discussion around how tolerant the Hornby Centre will be around use of their vehicle parks. There had been communication that they would be happy for parents to park for 10 minutes.

With our own roll projections and MOE suggest we will be around 1000-1200 students by 2030. Do you think the plans being proposed by the CCC are future proofing for our projected roll? Gemma advised that we can ask to add traffic signals into the programme to ensure there is funding available in the future.

D Sullivan joined the meeting at 6.00pm

P Devine joined the meeting at 6.20pm

Was there any possibility of having a barrier to stop students coming on to the curbside? Felt students would climb over this. We could look at pedestrian fencing but because of the driveway it would not be continuous so could shut the gate at certain times to stop vehicle access.

Sofia said it is terrifying to see students run across the road. She felt it was better to move the proposed crossing facility to nearer the pedestrian walkway. The Board would need to make a submission to the Council to look at it to make the change.

The Council asked how they could support the school with educating students on crossing safety. Regular enforcement presence sees an improvement in driving behaviour for a couple of weeks. Speed cameras are the Police technology, not a part of the CCC 'toolkit'.

There was discussion about the access for the Hornby Centre, this is via Smarts Road. Board members are in agreement that lights were the only option for this intersection. It was felt it was not a priority but this could go in the long term fund. The Principal asked would this change if a child was killed? He felt the Council costed signalisation at a higher price than a child's life. The Council has a good working relationship with Waka Kotahi and will send through feedback.

It was felt the lights should be the cost of the Hornby Centre. The plan will cope with the current traffic problem but with the Hornby Centre those numbers will be a shadow of what we see here. It is not great for access with congestion and impatience. Hannah to have a discussion with the team on moving forward with the roads. Submissions close 15 August.

The team thanked the Board and left the meeting at 7.00pm

		Action
1	Apology: Nil	
2	Declarations of Interest - Kaye Banks - Hornby High School Uniform Shop & Kāhui Ako Stewardship Group Robin Sutton - GCSN Trust Board Donna Sullivan - CES Board of Directors Penny Devine - NZSTA Canterbury Regional Executive Rochelle Jackson - Teacher Aide Hornby High School	
3 3.1	Strategic Decisions – Go fund grant funding round 2 Motion: Moved R Jackson Seconded A Taylor <i>That it was agreed by the Hornby High School Board of Trustees to apply for assistance with funding totalling \$8,940 excl gst being</i>	

	<p><i>partial costs towards the full amount of \$37,940 excl gst to Aotearoa Gaming Trust to install durable synthetic turf in laneways.</i> Carried</p> <p>Motion: Moved R Jackson Seconded A Taylor <i>That it was agreed by the Hornby High School Board of Trustees to apply for assistance with funding totalling \$10,000 excl gst being partial costs towards the full amount of \$37,940 excl gst to New Zealand Community Trust to install durable synthetic turf in laneways.</i> Carried</p> <p>Motion: Moved R Jackson Seconded A Taylor <i>That it was agreed by the Hornby High School Board of Trustees to apply for assistance with funding totalling \$10,000 excl gst being partial costs towards the full amount of \$37,940 excl gst to Trillian Trust to install durable synthetic turf in laneways.</i> Carried</p>	
4.1	<p>Strategic Discussions Principal's Report OOZ Enrolments 12 out of zone enrolments have been received for 2023. Three of these applications meet the criteria set by the Board earlier in the year which were a preference for bi-lingual education and/or have a current sibling at HHS. Applications being considered only for students in years 7-10.</p> <p>The Principal advised that normally these applications would not come to the Board as would go to school management to carry out the ballot but because this was the first time he felt it important to bring to the Board for their information. The Board was in agreement to remain with the criteria set and accept only three students.</p> <p>Lexia and Reading Plus Principal felt the data may not be as reliable as the PAT data. It is hoped what we see in the Lexia Plus data will be reflected in the PAT data. EdPotential shows Manaiakalani data too.</p> <p>Roll 769. A lot more enrolments coming through during term time than in the past. They tend to be high need students. We continue to push back against the MOE with a number of students due to lack of support being offered by them. A number of the students have not been in education for six months.</p> <p>2023 Enrolments Enrolments are now being accepted online. 55 enrolments for</p>	

	<p>to co-opt Anna back on.</p> <p>Student Elections are in September - date to be decided.</p>	
<p>5</p> <p>5.1</p>	<p>Monitoring Committee Reports</p> <p>Finance & Property –</p> <p>5.1.1 Finance Minutes</p> <p>Motion: Moved D Sullivan Seconded P Devine <i>That the Finance and Property Minutes dated 26 July 2022 be received.</i> Carried</p> <p>5.1.2 Interim Report - noted. Everything tracking well.</p> <p>5.1.3 Fujifilm Fleet, 5 AoG Contract</p> <p>Motion: Moved R Sutton Seconded S Evans <i>That the Board accept the Fuji Film 5 year AOG contract proposal as presented with potential savings of \$1821.61 per month.</i> Carried</p> <p>5.1.4 Grant Application</p> <p>The funding application for the accommodation costs for the netball tournament were turned down by the Finance Committee because it was felt the small amount being requested could jeopardise other applications. It was felt we should look at budgeting \$5000 with a contribution made to each team who goes away. We need to look at teams well in advance.</p> <p>5.1.5 XCM Invoice</p> <p>The school received a set of uniforms that had not gone through the correct process. A re-order was made and XCM was out of pocket. It was not the supplier's fault and we need to put it right. This has also been heavily discounted. XCM delivered in good faith. Year 7 and 8 are using the wrong uniforms.</p> <p>Motion: Moved R Sutton Seconded S Meduric <i>That spending to the account 2.795.56 Sports/Leisure Activities Expenses be approved over budget by \$1710.80GST excl.</i> Carried</p> <p>5.2</p> <p>Health & Safety Meeting</p> <p>5.2.1 Minutes</p> <p>Motion: Moved S Evans Seconded D Sullivan <i>That the Health and Safety minutes dated 25 July 2022 be received.</i> Carried</p> <ul style="list-style-type: none"> ● Cameras have been installed. ● Waiting for the roman sandals discussion to go to Board. ● All checks have been carried out. ● Wellbeing survey - looking at ways to increase wellbeing from normal to outstanding in 3 or 4 years. 	

	<ul style="list-style-type: none"> Wellbeing at the start of the term in the DVC class created some stress with high student numbers. This is being looked into. <p>5.2.2 EOTC Application Motion: Moved R Jackson Seconded S Meduric <i>That the girls netball trip to Timaru 28 August to 1 September 2022 be approved.</i> Carried</p>	
6	<p>Previous Minutes Minutes of meeting held 4 July 2022 Motion: Moved S Meduric Seconded R Jackson <i>That the minutes of the meeting held 4 July 2022 be approved as a true and correct record.</i> Carried</p>	
7	<p>Matters Arising Rochelle to feedback on School Docs.</p>	
8	<p>Correspondence Inwards Amendment to enrolment zone St Thomas of Canterbury College</p> <p>Outwards Letters to R Sutton and R Murfitt</p>	
9	<p>Public Excluded Session – In 7.29pm Out 8.42pm Motion: Moved Chairperson <i>That the Board moves into Public Excluded Session to discuss students and staffing.</i> Carried</p>	
10	<p>Meeting Closure 8.43pm</p> <p>Date and Time of next meeting Monday 5 September 2022 - Health Students 6.00pm</p>	
11	<p>Agenda items for next meeting - Apologies - September - P Devine</p> <p>2022 Meeting Dates - meetings commence 6.00pm (Monday meetings unless noted)</p> <p>Tuesday 25 October Monday 7 November Monday 5 December</p> <p>Important Dates</p>	

	14 September - Fia Fia evening 2 November - Senior Prizegiving	
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APPROVE
CHAIRPERSON HORNBY HIGH SCHOOL 5 September 2022