



HORNBY HIGH SCHOOL

Board of Trustees

By google meet

MINUTES OF MEETING HELD ON

Date: Monday, 1 July 2024

Time: 6.00 pm

Present: Mrs K Banks (Presiding Member), Mr I Murray (Principal), Mrs R Jackson (Parent Trustee), Mrs L Callard (Staff Trustee), Mr S Evans (Parent Trustee), Mr EJ Coffin (Student Trustee)

In Attendance: Mrs J Bykerk

Karakia - All Board members

The Presiding Member welcomed everyone to the meeting.

		Action
1	Apology: Ms P Devine (Parent Trustee)	
2	Declarations of Interest - <ul style="list-style-type: none">• Kaye Banks - Hornby High School Uniform Shop.• Penny Devine - NZSTA Canterbury Regional Executive and Board of CES.• Rochelle Jackson - Teacher Aide Hornby High School.• Iain Murray is a trustee of GCSN and a board member of Presbyterian Support Services and Secondary Principal's Council.	
3	Strategic Decisions Nil	
4.	Strategic Discussions	

<p>4.1</p>	<p>Principal's Report (taken as read) Property and Finance \$50K Tranche - as part of the pay equity for support staff that the Ministry agreed to fund from the beginning of this year until the end of this year.</p> <p>Pre-fab Buildings Two new portacoms are on site and two pre-existing buildings have arrived. Two need to have a paint and a commercial clean. The Ministry has pushed back on building work.</p> <p>Health and Safety Much illness within staff anything from 4 to 18 on any given day. This is compounded when staff have been off with PLD.</p> <p>The school roll is pretty consistent with two more enrolments today.</p> <p>Human Resources Mihi - 22 July 9.10am Gilberthorpe for Simon Scott Mihi - 22 July 11.30am (tbc) for Ruth Robertson</p> <p>Curriculum Great to have Mandarin as a language option.</p> <p>Motion: Moved I Murray Seconded R Jackson <i>That the Principals report be received.</i> Carried</p>	
<p>4.2</p>	<p>School Docs - www.school.docs.co.nz - click Dashboard.</p> <ul style="list-style-type: none"> • Policies being reviewed this term - Employer Responsibility. 	
<p>4.3</p>	<p>50th Jubilee - A further meeting has been held and is progressing nicely. In the process of booking everything in and now waiting on confirmation of photographer, band etc. Aiming to have facebook up and running by the end of July and this page will run until for 3-4 months after the reunion and then will be taken down. Hoping to have registration forms out late August. The 50th is for ex staff, ex board members and past students.</p>	
<p>4.4</p>	<p>Annual Plan A, B, C No changes</p>	
<p>5</p>	<p>Monitoring</p>	

<p>5.1</p>	<p>Finance Minutes - 18 June 2024</p> <p>Motion: Moved K Banks Seconded I Murray <i>The minutes of the finance meeting dated 18 June 2024 should be read.</i> Carried</p> <p>Funding Applications</p> <p>Motion: Moved K Banks Seconded I Murray <i>That the Board withdraws the funding application to Aotearoa Gaming Foundation for \$33,583.96.</i> Carried</p> <p>Motion: Moved R Jackson Seconded S Evans <i>That the Board approve a funding application for \$10,000 towards 12 iMac computers for the Arts Department to the Aotearoa Gaming Foundation.</i> Carried</p> <p>Motion: Moved I Murray Seconded L Callard <i>That the Board approve a funding application for \$10,000 towards 12 iMac computers for the Arts Department to Trillian Trust.</i> Carried</p> <p>Two quotes received: Cyclone \$32,380.00 exc GST PB Tech \$33,583.96 exc GST Preferred supplier is PB Tech as we are with AOG.</p>	
<p>5 5.2</p>	<p>Monitoring Health and Safety Meeting - 17 June 2024</p> <p>Motion: Moved S Evans Seconded R Jackson <i>That the minutes of the Health and Safety meeting held on 17 June 2024 be taken as read.</i> Carried</p> <p>Waterloo Road Drop Off Continuing discussion around the crossing and Waterloo Road safety. The Council has carried out a survey. Emails from the Council have suggested to put in “STOP NOW” signs that the school would need to manage. Fencing would also need to be supplied on the side of the road so students cannot get on the road. Once the pool and centre was operational the Council would relook at the situation. They have considered making other parts of the road as “no stopping”. We could train the year 7 and year 8 students or utilise our student council.</p> <p>Environment Footprint for Hornby High School</p>	<p>Simon Evans</p>

12	Other Business 30-31 August - NZSTA Mini Conference - book online	
13	Karakia	

APPROVED
PRESIDING MEMBER HORNBY HIGH SCHOOL 5 August 2024